

**AGENDA**  
**ASIAN ART COMMISSION**  
**Tuesday, January 23, 2018 - 4:00 p.m. – 6:00 p.m.**  
**Education Classrooms, Asian Art Museum**

**Akiko Yamazaki, Chair**

1. Call to Order and Chair's Opening Remarks
  - Approval of September 26, 2017 Full Board Meeting Minutes
  - Ad Hoc Succession Committee Announcement – Co-Chairs Fred Levin and Anthony Sun
2. Foundation Transformation Project Report
  - Capital Campaign Update – Akiko Yamazaki, CEC Chair
  - Transformation Project Committee Update – Tim Kahn, TPC Chair
3. Asian Art Museum 2018 Annual Gala Update – Lucy Sun, Gala Chair
4. Development Committee Update – Nancy Sackson, CPO
5. Audit Committee Report re 2017 Audited Financials – Nicholas Unkovic, Audit Committee Member
6. Operations Report
  - Art Hit: *Divine Bodies* presented by Qamar Adamjee, Malavalli Family Foundation Associate Curator of Art of the Indian Subcontinent, and Jeffrey Durham, Assistant Curator of Himalayan Art
  - Director's Report, Jay Xu
    - Vision Board Presentation – Virginia Claus, Assistant Director, Guest Experience
    - Update Since September Full Board Meeting
    - Upcoming Exhibitions – Rob Mintz, Deputy Director of Art & Programs
    - Human Resources Update – Catherine Finn, CHRO
7. Commission Consideration and Possible Action Items
  - a. Acknowledgement by Resolution of the Asian Art Museum of San Francisco Combined Financial Statements for the Year Ended June 30, 2017 and Independent Auditors' Report
  - b. Condolences to the Families of Ralph Colet, Mayor Edwin M. Lee, and Hiromitsu Ogawa

- c. Acknowledgement of Foundation Approval of Resolution F17-029 on November 15, 2017 Authorizing the Transformation Project Committee to (i) Approve a Final Transformation Budget, (ii) Finalize, Approve and Execute a Construction Contract with Swinerton Builders, and (iii) to finalize, approve and execute on behalf of the Foundation all remaining Contracts Above \$100,000, and Authorization for the Asian Art Museum Director and/or CFO/COO to finalize, approve and execute on behalf of the Foundation all remaining contracts below \$100,000 required to complete the Transformation Project
  - d. Approval of the Start and Finish Dates of Transformation Project Construction
  - e. Renewal of Loan No.: OL1995.03 to the Fine Arts Museums of San Francisco
8. Public Comment – Members of the public may address the Commission on items not on the agenda that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chair may limit total comment to thirty minutes.
9. Adjournment

**OVER**

**AGENDA**  
**ASIAN ART COMMISSION and/or**  
**Special Executive Committee**  
**Tuesday, January 23, 2018, 4:00 – 6:00 pm**  
**Education Classrooms, Ground Floor**  
**Asian Art Museum, 200 Larkin Street, San Francisco, California**  
**(Use Security Entrance on south side of McAllister between Larkin and Hyde Streets)**

**DISABILITY ACCESS** The meeting will take place in on the ground floor of the Asian Art Museum, which is wheelchair accessible. A copy of the agenda is available at the Information Desk of the Asian Art Museum and is also filed at the Main Branch of the San Francisco Library in Civic Center.

The following information is in compliance with the Americans with Disabilities Act (ADA) and will be made available upon request:

1. American sign language interpreters.
2. A sound enhancement system.
3. A reader during the meeting.

To arrange for the above services, please contact Erik Cline (415) 581-3592 at least 72 hours prior to the meeting. Late requests will be honored if possible. Minutes of the meeting will be made in alternative formats upon request.

Persons who are unable to attend this meeting may submit to the Asian Art Commission, by 5:00 p.m. the day prior to the meeting, written comments regarding consideration/possible action items on the attached agenda. The comments will be made a part of the official public record and shall be brought to the attention of the Commission. Any written comments should be sent to the Asian Art Commission, Attn: Laura Furney Hathhorn, at the above noted address or via fax to 415-581-4701. Comments not delivered to Ms. Hathhorn by 5:00 p.m. the day prior to the meeting may be taken directly to the meeting at the location above.

In order to assist the City's efforts to accommodate individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, those attending public meetings are reminded that others may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

The most accessible BART station to the museum is the Civic Center. Muni lines serving the Civic Center vicinity include the 5 Fulton, 31 Balboa, 19 Polk and 37 and 49 Van Ness. Muni Metro (streetcar and underground) and bus, and BART services are available on Market Street. Parking is available at the Civic Center Plaza Garage (415-863-1537). Enter on McAllister between Polk and Larkin.

**KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by e-mail at [soft@sfgov.org](mailto:soft@sfgov.org).

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Task Force or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/bdsupvrs/sunshine.htm>

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Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Admin Code §16.520 - 16.534] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 1390 Market Street #701, San Francisco, CA 94102, telephone (415) 554-9510, fax (415) 703-0121 and web site <http://www.ci.sf.ca.us/ethics/>.

The ringing of an use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices. (See Sunshine Ordinance Amendment 67A.1)

If any materials related to an item on this agenda have been distributed to the Asian Art Commission after distribution of the agenda packet, those materials are available for public inspection at the Asian Art Commission Office, Asian Art Museum, 200 Larkin Street, San Francisco, CA 94102 during normal office hours.

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