

**AGENDA**  
**SPECIAL MEETING OF THE**  
**ASIAN ART COMMISSION and/or Executive Committee**  
**Sunday, February 24, 2013, 9:00 am – 2:00 p.m.**  
**UCSF Mission Bay Conference Center**  
**1<sup>st</sup> Floor, Fisher Banquet Room**  
**1675 Owens Street, San Francisco, CA 94158**

Members of the public shall have an opportunity to give testimony on each agenda item before or during consideration of that item.

Welcome, Introductions and Call to Order Chair Anthony Sun and Director Jay Xu

Keynote address and discussion Prof. Warren McFarlan  
*Joining a Nonprofit Board – What You Need to Know*

Nonprofit Best Practices Discussion Harvard Business School Community Partners Team

Board group break-out session

- How can we maximize the involvement and impact of Asian Art Museum board members?
- How can trustees take on more leadership roles in fundraising?

Groups report out on recommendations

Synthesis of group recommendations Prof. Warren McFarlan

Recap and Next Steps Tony Sun

**Public Comment.** Members of the public may address the Commission on items not on the agenda that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to 30 minutes. The Chair may limit total comment to 30 minutes.

Adjournment

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**DISABILITY ACCESS** The meeting will take place in on the ground floor of the Asian Art Museum, which is wheelchair accessible. A copy of the agenda is available at the Information Desk of the Asian Art Museum and is also filed at the Main Branch of the San Francisco Library in Civic Center.

The following information is in compliance with the Americans with Disabilities Act (ADA) and will be made available upon request:

1. American sign language interpreters.
2. A sound enhancement system.
3. A reader during the meeting.

To arrange for the above services, please contact Brenda Cobb Williams (415) 581-3590 at least 72 hours prior to the meeting. Late requests will be honored if possible. Minutes of the meeting will be made in alternative formats upon request.

Persons who are unable to attend this meeting may submit to the Asian Art Commission, by 5:00 p.m. the day prior to the meeting, written comments regarding consideration/possible action items on the attached agenda. The comments will be made a part of the official public record and shall be brought to the attention of the Commission. Any written comments should be sent to the Asian Art Commission, Attn: Laura Furney Hathhorn, at the above noted address or via fax to 415-581-4701. Comments not delivered to Ms. Hathhorn by 5:00 p.m. the day prior to the meeting may be taken directly to the meeting at the location above.

In order to assist the City's efforts to accommodate individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, those attending public meetings are reminded that others may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

The T-Third Metro line picks up at the 4<sup>th</sup> and King Street Caltrain Station as well as the Embarcadero Bart Station. The appropriate stop is the UCSF Mission Bay Station on 3<sup>rd</sup> Street opposite the campus. Parking is available at the UCSF Mission Bay Conference Center. Enter at 1675 Owens Street.

**KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by e-mail at [sotf@sfgov.org](mailto:sotf@sfgov.org).

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Hall or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/bdsupvrs/sunshine.htm>

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Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Admin Code §16.520 - 16.534] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 1390 Market Street #701, San Francisco, CA 94102, telephone (415) 554-9510, fax (415) 703-0121 and web site <http://www.ci.sf.ca.us/ethics/>.

The ringing of an use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices. (See Sunshine Ordinance Amendment 67A.1)

If any materials related to an item on this agenda have been distributed to the Asian Art Commission after distribution of the agenda packet, those materials are available for public inspection at the Asian Art Commission Office, Asian Art Museum, 200 Larkin Street, San Francisco, CA 94102 during normal office hours.