

MINUTES
ASIAN ART COMMISSION and/or
Special Executive Committee (EC) Meeting
4:00 p.m., Tuesday, June 26, 2012
200 Larkin Street, San Francisco, California

Commissioners Present:	Edwin L. Berkowitz	Bill Kim
	Kathy Bissinger	Tim Kochis
	Matt Brooks	Doris Shoong Lee
	Alexander D. Calhoun	Fred M. Levin
	Selina Gaw Cha	Leslie Tang Schilling
	Julia Cheng	Anthony Sun, Chair
	Joan Danforth	Jane Chang Tom
	Timothy F. Kahn	Judith F. Wilbur
	C. N. Keating	Akiko Yamazaki

Commissioners Absent:	Barbara Mathews Brooks	Gorretti Lo Lui
	Carmen Colet	Glenn Vinson
	Dixon R. Doll	Doris Ward
	Chong-Moon Lee	

Asian Art Museum Foundation Trustees in Attendance:	Bob Ackerman (phone)	Alexandra Lenehan
	Betty Alberts	Kevin McCabe
	Ellen Arenson	Nanci Nishimura
	Eliza Cash	Komal Shah
	Christopher Dupuy	Anthony Sun
	Joyce Hsu	Nicholas Unkovic
	Pamela Joyner	Susy Wadsworth

AAM Council Present:	Midori Antebi	Patrice Wilbur
	Alexandra Caban	Salle Yoo

Also Present:	Jay Xu	Forrest McGill
	Dori Sera Bailey	Mark McLoughlin
	Deborah Clearwaters	Valerie Pechenik
	Joseph Z. Chang	Amory Sharpe
	Susan Engel	Robert Tsao
	Tim Hallman	Adrian Trujillo
	Phyllis A. Kempner	Laura Hathorn
	Susan McCabe	

1. Call to Order

Chair Anthony Sun called the meeting to order at 4:10 p.m., a quorum being present. Mr. Sun welcomed trustee-elect Robert Tsao, and guests from the AAM Council. He encouraged everyone to stay for the Connoisseurship Presentation immediately following adjournment of the meeting – a presentation by Senior Research Fellow, Chinese Painting and Calligraphy Dr. Joseph Z. Chang entitled, “Word as Art/Art as Words”.

2. Approval of Minutes

Minutes from the March 27, 2012 meeting were approved as written.

3. Chair's Report

Tony Sun remarked on his impressions of *Phantoms of Asia* as they have evolved over the course of the exhibition, and he introduced a video highlighting *Phantoms'* opening week events set to inspiring music. Before introducing Director of Education Deborah Clearwaters to present the Art Hit: "Gallery Interpretation Tools," Tony announced the renewal of Director Jay Xu's contract for a three year period.

4. Director's Report

Director Jay Xu surveyed highlights since the March meeting that included successes surrounding *Phantoms* opening activities, transitions in the development department, upcoming exhibitions and a report on the museum's technology assessment project.

5. Finance Report

In his opening remarks to introduce CFO Mark McLoughlin for the finance report, Treasurer Tim Kahn noted the report would include operating results through April and forecast and the 2013 operating budget. Tim noted his Treasurer's report at the upcoming September 18 annual meeting would give a longer term perspective on debt service and the debt burden. In his report, Mark McLoughlin presented 2012 budget and forecast, noting the museum would achieve a balanced budget for 2012, finishing the year at breakeven or with some upside. Mark reviewed April year-to-date results. He reviewed the 2013 operating budget which had been approved by the Budget & Finance Committee, noting a forecast for an approximate 6% increase in attendance and resulting increases in revenue and expenses. He explained a \$600,000 increase in CCSF funding resulting from restoration in security guard hours, and a tactical decision to increase funding to cover three development staff additions that will help drive contributions. Mark reviewed key performance indicators – attendance, net promoter score, website visits, earned income and contributed income, an exhibition KPI snapshot comparing the Bali and Maharaja exhibitions and the FY 11/12 attendance forecast.

6. Consideration and Possible Action Items

a. Approval of Combined City and Foundation Operating Budget for Fiscal Year Ending June 30, 2013

WHEREAS, Members of the Commission and Foundation Budget & Finance Committees reviewed the combined City and Foundation operating budget, exclusive of investment income and debt service, for the fiscal year ending June 30, 2013; and

WHEREAS, The members have recommended that the budget be presented to the Commission and Foundation for approval; now, therefore, be it

RESOLVED, That the combined City and Foundation operating budget for the fiscal year ending June 30, 2013 for the Asian Art Museum, a copy of which is on file with the finance department, is approved as proposed, subject to final City budget approval.

b. Transfer of Funds in the Admission Fund FY 2012-2013

RESOLVED, That the Asian Art Commission does hereby authorize the Controller of the City and County of San Francisco to transfer monthly excess revenue over monthly admission operating expenses in the **Admission Fund (2S CRF RPD) Index Code 620008 to Project PAA002, Index Code 620008** on a monthly basis during fiscal year 2012-2013; and, be it

FURTHER RESOLVED, That the funds in **Project PAA002** are to be used to reimburse the Asian Art Museum Foundation for expenses incurred on behalf of the Museum.

c. In compliance with Section 67.19-6 of San Francisco Sunshine Ordinance as Amended by Proposition G on November 2, 1999, Adoption of a Resolution Acknowledging Bequests Received by the Asian Art Commission during the Periods of July 1, 2011 through June 30, 2012

RESOLVED, The Asian Art Commission does hereby acknowledge with gratitude the following bequests received during the period of July 1, 2011 through June 30, 2012:

January 23, 2012	Estate of June Arney Roadman	\$20,711.50
September 26, 2011	Estate of Margaret F. Mackellar	\$58,194.86
September 6, 2011	Estate of Hildegard Seidel	\$139.67
	TOTALS	\$79,046.03

d. In Compliance with Sections 67.24(e) and 67.29-2 of the Sunshine Ordinance as Amended by Proposition G on November 2, 1999, the Asian Art Commission Hereby Acknowledges that No Sole Source Contracts were entered into During the Period of July 1, 2011 through June 30, 2012, and by Adoption of this Resolution, Hereby Posts Said Information on the Asian Art Museum's Website at www.asianart.org

WHEREAS, Section 67.24(e) of the Sunshine Ordinance requires that each City department provide the Board of Supervisors with a list of all sole source contracts entered into during the past fiscal year; and

WHEREAS, Section 67.29-2 of the Sunshine Ordinance encourages posting of the information on the web; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby acknowledges that no sole source contracts were entered into during the period of July 1, 2011 through June 30, 2012, and by adoption of this resolution, said information shall be forwarded to the Board of Supervisors and posted on the Asian Art Museum's website at www.asianart.org.

Section 67.29-6. SOURCES OF OUTSIDE FUNDING.

No official or employee or agent of the City shall accept, allow to be collected, or

direct or influence the spending of, any money, or any goods or services worth more than one hundred dollars in aggregate, for the purposes of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as a public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, the entity must agree in writing to abide by the disclosure requirements of this section. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City.

e. Approval of Loan No.: OL2009.6 Renewal to the Smithsonian Freer Gallery of Art and Arthur M. Sackler Gallery

WHEREAS, Resolution C10-008 was passed January 19, 2010 approving a loan of the two sculptures listed below for an exhibition entitled *Echoes of the Past: The Buddhist Cave Temples at Xiangtangshan* to be held at four venues between September 30, 2010 and April 8, 2012; and

B60S153+	B69S37
Pratyekabuddha	Hand of Buddha
Limestone with pigment	Limestone
China, Xiangtangshan	China, Xiangtangshan
550-557 Northern dynasties	550-557 Northern dynasties

WHEREAS, The Freer Sackler requests a loan extension to accommodate an additional venue from September 5, 2012 – January 6, 2013 at the Institute for the Study of the Ancient World (ISAW), New York University; and

WHEREAS, The Chief Curator and the Director recommend the loan to the ISAW; now, therefore, be it

RESOLVED, That the Asian Art Commission approves an extension to Loan No. OL2009.6 to the Freer Sackler for the additional venue at ISAW, New York University.

f. Approval of Loan No.: OL2012.3 to the Thacher Gallery, University of San Francisco

WHEREAS, The Thacher Gallery, University of San Francisco has requested to borrow 24 objects for an exhibition entitled *Chinese Ceramics: Trade and Exchange* to be held October 13, 2012 through December 18, 2012; and

WHEREAS, A detailed list of the objects is available upon request from the Asian Art Museum's registration office; and

WHEREAS, The Director and the Chief Curator recommend the loan to the Thacher Gallery; now, therefore, be it

RESOLVED, That the Asian Art Commission approves Loan No. OL2012.3 to the Thacher Gallery.

g. Approval of Loan No.: OL2012.4 to the San Francisco International Airport Museum

WHEREAS, The San Francisco International Airport Museum (SFO Museum) requests a loan of 96 ceramics from the Asian Art Museum (AAM) for an exhibition entitled *Pan Asian Ceramics* to be held from December 22, 2012 through June 23, 2013 in the International Terminal; and

WHEREAS, A detailed list of the objects, most of which were displayed in the AAM loggia between 2003 and 2008, is available upon request from AAM's registration office; and

WHEREAS, The Director and the Chief Curator recommend the loan to the SFO Museum; now, therefore, be it

RESOLVED, That the Asian Art Commission approves Loan No. OL2012.4 to the SFO Museum.

7. Public Comment

Members of the public were invited to address the Commission on items that were within the subject matter jurisdiction of the Asian Art Commission. The public may address the Commission for up to three minutes and the Chair may limit total testimony to thirty minutes. Members of the public present did not wish to comment. There being no outside members of the public present, no public comment was made.

8. Adjournment

There being no further business to discuss, the meeting was adjourned at 5:15 p.m.