

AGENDA
ASIAN ART COMMISSION
BUDGET & FINANCE COMMITTEE
Wednesday, November 28, 2012 – 3:30 to 5:30 pm
4th Floor Executive Conference Room, Director's Suite
Asian Art Museum, 200 Larkin Street, San Francisco, California
(Use Security Entrance on south side of McAllister between Larkin and Hyde Streets)

DISABILITY ACCESS The meeting will take place at the Asian Art Museum, which is wheelchair accessible. A copy of the agenda is available at the Information Desk of the Asian Art Museum and is also filed at the Main Branch of the San Francisco Library in Civic Center.

The following information is in compliance with the Americans with Disabilities Act (ADA) and will be made available upon request:

1. American sign language interpreters.
2. A sound enhancement system.
3. A reader during the meeting.

To arrange for the above services, please contact Brenda Cobb Williams (415) 581-3590 at least 72 hours prior to the meeting. Late requests will be honored if possible. Minutes of the meeting will be made in alternative formats upon request.

Persons who are unable to attend this meeting may submit to the Asian Art Commission, by 5:00 p.m. the day prior to the meeting, written comments regarding consideration/possible action items on the attached agenda. The comments will be made a part of the official public record and shall be brought to the attention of the Commission. Any written comments should be sent to the Asian Art Commission, Attn: Laura Furney Hathhorn, at the above noted address or via fax to 415-581-4701. Comments not delivered to Ms. Hathhorn by 5:00 p.m. the day prior to the meeting may be taken directly to the meeting at the location above.

In order to assist the City's efforts to accommodate individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, those attending public meetings are reminded that others may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

The most accessible BART station to the museum is the Civic Center. Muni lines serving the Civic Center vicinity include the 5 Fulton, 31 Balboa, 19 Polk and 37 and 49 Van Ness. Muni Metro (streetcar and underground) and bus, and BART services are available on Market Street. Parking is available at the Civic Center Plaza Garage (415-863-1537). Enter on McAllister between Polk and Larkin.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by e-mail at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/bdsupvrs/sunshine.htm>

SAN FRANCISCO LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Admin Code §16.520 - 16.534] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 1390 Market Street #701, San Francisco, CA 94102, telephone (415) 554-9510, fax (415) 703-0121 and web site <http://www.ci.sf.ca.us/ethics/>.

The ringing of an use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices. (See Sunshine Ordinance Amendment 67A.1)

If any materials related to an item on this agenda have been distributed to the Asian Art Commission after distribution of the agenda packet, those materials are available for public inspection at the Asian Art Commission Office, Asian Art Museum, 200 Larkin Street, San Francisco, CA 94102 during normal office hours.

BUDGET & FINANCE COMMITTEE
ASIAN ART COMMISSION
Wednesday, November 28, 2012, 3:30 – 5:30 p.m.
Asian Art Museum, 200 Larkin Street
4th Floor Executive Conference Room

AGENDA

1. Call to Order
2. Approval of Meeting Minutes from May 2, 2012
3. FY 12 Operating Results
4. FY 13 YTD and Full Year Forecast
5. Investment Performance
6. Audit Status Update
7. Public Comment

Members of the public may address the Committee on items not on the agenda that are within the subject matter jurisdiction of the Asian Art Commission Budget & Finance Committee. Members of the public may address the Committee for up to three minutes. The Chair may limit total comment to thirty minutes.

8. Adjournment

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2013 Schedule

Unless otherwise notified, all meetings will be held from **3:30 to 5:30 p.m.** in 4th Floor Conference Room One at the Asian Art Museum

Wednesday,
February 6, 2013

Review December (Q2) Operating & Re-forecast

Wednesday,
May 1, 2013

Review March (Q3) Operating, Re-forecast, and Next Year Budget

Wednesday,
May 29, 2012

(If necessary) Review April Operating, Re-forecast & Next Year Budget)